Annexure III (a)

PROCEDURE TO BE FOLLOWED BY STUDENTS IN THE

CONTEXT OF ANTI-RAGGING

As per the guidelines of **AICTE** and the **University of Mumbai**, every student and his/ her parent is expected to submit an undertaking in the form of an affidavit each year committing to prevention of ragging in the Institute. Failure to do so will lead to cancellation of admission.

The procedure to be followed for submission of the **Anti-Ragging Affidavit** is as follows:

i.   Log on to the website https://antiragging.in/

ii.   Fill in the five page anti ragging affidavit form that appears there, following the instructions provided therein. This form takes about five minutes to fill.

iii.   Please ensure that both you and your parent have a functional email id, as this is a crucial detail in the form.

iv.   Students also need to fill in the college details, which can be filled as per the attachment provided.

v.   After all details have been filled, click on the submit button.

vi.   Four documents will appear in the email you have specified. These will be entitled: Summary of the Supreme Court Judgement; Summary of UGC Regulation; Parent Affidavit; Student Affidavit.
        (Please note that at times the email would appear in spam. So kindly check your spam box.).

vii.   Of these please take a print out of Parent Affidavit and Student Affidavit.

viii.   Sign the Student Affidavit and get either of your parents to sign the Parent Affidavit.

ix.   Submit a copy of both the affidavits to the admin coordinator of your course.

x.   Moreover you will also get an SMS on the mobile number you have provided.
        This is for your reference only and will be cited in case you are a victim of/engage in ragging

xi.   There is no need of getting it on a stamp paper, notarised and/or seeking the signature of an ombudsman. This has been specified at the end of the affidavit.

xii.   **KINDLY NOTE THAT YOUR ADMISSION WILL NOT BE CONFIRMED UNLESS YOU SUBMIT THE PRINTOUTS OF THE <u>ANTI-RAGGING AFFIDAVIT</u> SIGNED BY YOU AND YOUR PARENTS/ GUARDIAN.**

Annexure III (b)

Illustration for Anti-Ragging form filling
for MMS Programme

College Details

State in which the College is *	Maharashtra
Is it a Professional College or a General College *	Others
Name of the College *	MET Institute of Management
AISHE Code of the College *	C - 33634 Find AISHE Code
Name of Affiliated University *	University of Mumbai
It is Deemed University *	○ Yes ● No
Director/Principal Family Name*	LODHA
Director/Principal First Name *	Dr. ∨ SWATI
Director/principal Gender *	○ Male ● Female ○ Other
College Phone No. 1*	+91 22 39554 358
College Phone No. 2	+91 22 39554 355
Nearest Police station Name and Address*	Bandra Police Station