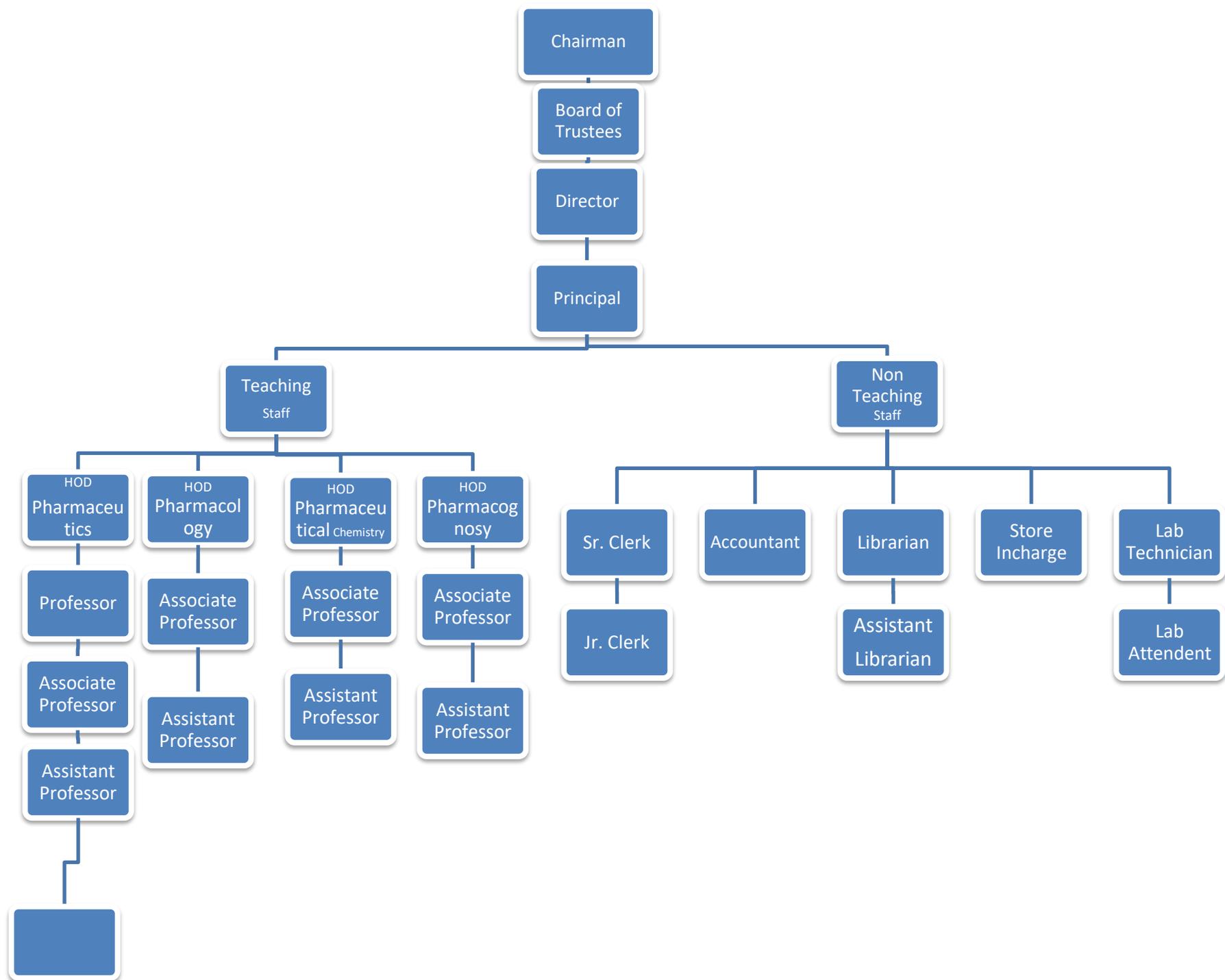


**MET INSTITUTE OF PHARMACY (DEGREE)**  
Bhujbal Knowledge City  
Bandra (W), Mumbai - 400050

**MANDATORY DISCLOSURE**  
**2022-23**

1	<b>Name of the Institution</b>	<b>MET INSTITUTE OF PHARMACY (Degree)</b>
	Address	Bhujbal Knowledge City, General Arunkumar Vaidya Chowk, Bandra Reclamation, Bandra (W), Mumbai-400 050 (MAHARASHTRA)
	Telephone	022-39554230
	E-mail	degree_iop@met.edu
		
2	<b>Name and address of the Trust and the Trustees</b>	<b>MUMBAI EDUCATIONAL TRUST</b> Bhujbal Knowledge City, General Arunkumar Vaidya Chowk, Bandra Reclamation, Bandra (W), Mumbai-400 050.
	Telephone	022-39554339/ 022-39554211
	E-mail	<a href="mailto:met@met.edu">met@met.edu</a>
3	<b>Name of the Principal</b>	<b>Dr.(Mrs) Abha Doshi</b>
	Telephone	022-39554226
	E-mail	<a href="mailto:abhad_iop@met.edu">abhad_iop@met.edu</a>
4	<b>Name of the affiliating University</b>	<b>UNIVERSITY OF MUMBAI</b>
5	<b>Governance</b>	
	Members of the Board and their brief background	Shri Chhagan C. Bhujbal - Hon. Founder Chairman Shri Pankaj C. Bhujbal - Trustee Shri Sameer M. Bhujbal - Trustee
	Members of Academic Advisory Body	Dr. Abha Doshi, Dr. Sonali Naik, Ms. Priyanka Jain, Dr. Rashmi Srivastava, Dr. Arati Prabhu
	Frequency of the Board Meeting and Academic Advisory Body	One meeting per year
	Organization chart and processes	



Nature and Extent of involvement of Faculty and students in academic affairs/improvements.	All faculty members are a part of academic and college development committee, their suggestions are included in the academic calendar and improvements in various areas. Students are part of the student council, anti-ragging committee, college development committee, grievance redressal committee for improvements and overall development.	
Mechanism/Norms and Procedure for democratic/good Governance	The management conducts meetings with all the staff of the college. Staff is encouraged to bring forth issues related to employment, promotion, leave facilities, governance for improvement of the college.	
Student Feedback on Institutional Governance/Faculty performance	HR Department of MET takes the students feedback every year for the faculty and institutional governance	
Grievance Redressal mechanism for Faculty, Staff and students	All the grievances related to faculty, staff and students are addressed by the Principal. Also institute has grievance redressal committee which helps the student, staff and faculty to solve the problem. There is online grievance redressal system also.	
Establishment of Anti Ragging Committee	30/08/2008 Chairman : Dr. Abha Doshi Members: Dr. Bandoo Chatale, Ms. Sheeja Koliyote, Ms. Asavari Hadkar, Mr. Sunil Mohite	
Online Grievance Redressal mechanism	The online Grievance Redressal was started in December, 2018. The students can report the issue online by login on ERP system.	
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University	Member of Grievance Redressal Committee Chairman : Dr. Abha Doshi Members: Dr. Rashmi Srivastava, Dr. Abha Doshi, Dr. Sonali Naik, Ms. Priya Sawant, Ms. Anuja Saha (NGO), Ms. Neela Nair (OMBUDSMAN)	

	Internal Compliance Committee (ICC)	Chairman : Dr. Abha Doshi Members: Dr. Rashmi Srivastava, Dr. Poonam Advani, Ms. Manjiri Shinde
	SC/ST Committee	Chairman : Dr. Abha Doshi Members : Dr. Sonali Naik, Dr. Rashmi Srivastava, Dr. Bandoo Chatale, Mr. Sunil Mohite
	College Development Committee (CDC)	Mr. Pankaj Bhujbal, Dr. Abha Doshi, Dr. Madhura Vaidya, Dr. Vijaya Patil, Dr. Rashmi Srivasatava, Ms. Sheeja Koliyote, Mr. Yuvraj Thakare, Mr. Pranav Bhagat (Industry and Alumnus), Mr. Sagar Rawool (from Education) Dr. Nirmala Joshi (from Social service), Dr. Mrinal Sanaye (from Research), Ms. Sachi Parab (Student representative)
	Internal Quality Assurance Committee (IQAC)	Chairman : Dr. Abha Doshi Members : Ms. Sheeja Koliyote, Dr Sonali Naik, Ms. Bhagyashri Joshi, Ms. Ashwini Pawar
6	Programmes	
	Name of Programme	BACHELOR OF PHARMACY (B. Pharm.)
	Total number of Courses	one
	Number of seats	60
	Duration	Four Years
	Cut off score/percentile of admission during the last three years	2021-22 (cut-off 78.79 Percentile) 2020-21 (cut-off 76.73 Percentile) 2019-20 (cut-off 83.83 Percentile)
	Fee	Rs. 1,82,000/- (2021-22)
	Placement Facilities	Yes
	Campus placement in last three years with minimum salary, maximum salary	Rs. 3 to 4 lakh
7	Faculty	
	Branch wise list Faculty members :	List of Faculty members : (B. PHARM)

		Pharmaceutics : Dr.(Mrs.) Abha Doshi Mrs. Sheeja Koliyote Mrs. Bhagyashree Joshi Mrs. Aushmia Dasari Mrs. Priyanka Joshi Pharmaceutical Chemistry : Dr. (Mrs.) Poonam Advani Dr. (Mrs.) Sonali Naik Mrs. Sindhu Menon Dr. Bandoo Chatale Pharmacognosy : Dr. (Mrs.) Rashmi Srivastava Mrs. Vrushali Keer Pharmaceutical Analysis : Dr. (Mrs.) Madhura Vaidya Ms Manjiri Shinde Microbiology Dr. (Mrs.)Vijaya Patil
	Permanent Faculty	14
	Adjunct Faculty	3
	Permanent Faculty : Student Ratio	17:1

<b>8</b>	<b>Profile of Principal/Faculty</b>	
	Name of the Teaching Staff	Dr. (Mrs) Abha Doshi 
	Designation	Principal and Professor
	Department	Pharmaceutics
	Date of Joining the Institution	04/09/1996
	Qualification with Class/Grade	M. Pharm. (Pharmaceutics ) First Class, Ph. D
	Total Experience in Years	Teaching : 26                      Industry : 03
	Paper published	National : 08                      International : 14
	Paper presented in Conference	National : 07                      International : 09

	Name of the Teaching Staff	Dr.(Mrs) Poonam Rajesh Advani 
	Designation	Professor
	Department	Pharmaceutical Chemistry
	Date of Joining the Institution	06/09/1996
	Qualification with Class/Grade	M. Pharm. (Pharmaceutical Chemistry) First Class, Ph. D
	Total Experience in Years	Teaching : 26                      Industry : -
	Paper published	National : 01                      International : 01
	Paper presented in Conference	National : 02                      International : -

Name of the Teaching Staff	Mrs. Sheeja Koliyote 
Designation	Assistant Professor
Department	Pharmaceutics
Date of Joining the Institution	16/07/2000
Qualification with Class/Grade	M. Pharm. (Quality Assurance) First Class
Total Experience in Years	Teaching : 25      Industry : 1
Paper published	National : 6      International : 1
Paper presented in Conference	National : 3      International : 2

Name of the Teaching Staff	Dr.(Mrs) Vijaya Patil 
Designation	Associate Professor
Department	Pharmaceutics (Microbiology)
Date of Joining the Institution	16/07/1998
Qualification with Class/Grade	M.Sc.,( Microbiology) First Class, Ph.D
Total Experience in Years	Teaching : 24      Industry : 1
Paper published	National : 5      International : 3
Paper presented in Conference	National : 7      International : -

Name of the Teaching Staff	Mrs. Bhagyashri A. Joshi 
Designation	Assistant Professor
Department	Pharmaceutics
Date of Joining the Institution	16/07/2000
Qualification with Class/Grade	M. Pharm. (Quality Assurance) First Class
Total Experience in Years	Teaching : 21      Industry : 3 ½
Paper published	National : 6      International : 1
Paper presented in Conference	National : 1      International : 2

Name of the Teaching Staff	Dr. Rashmi Shukla Srivastava 
Designation	Associate Professor & Course co-ordinator
Department	Pharmacognosy
Date of Joining the Institution	01/08/2007
Qualification with Class/Grade	M. Pharm. (Pharmacognosy & Phytochemistry) First Class (Gold medalist) , Ph.D.
Total Experience in Years	Teaching : 20      Industry : 2.5
Paper published	National : 8      International : 6
Paper presented in Conference	National : 2      International : -

Name of the Teaching Staff	Dr. Sonali Naik 
Designation	Associate Professor
Department	Pharmaceutical Chemistry
Date of Joining the Institution	16/08/2004
Qualification with Class/Grade	M. Pharm. (Pharmaceutical Chemistry) First Class with distinction, Ph.D.
Total Experience in Years	Teaching : 18      Industry : -
Paper published	National : 1      International : 7
Paper presented in Conference	National : -      International : -

Name of the Teaching Staff	Ms. Vrushali Keer 
Designation	Assistant Professor
Department	Pharmacognosy
Date of Joining the Institution	13/11/2006
Qualification with Class/Grade	M.Pharm. (Pharmacognosy) First Class
Total Experience in Years	Teaching : 16      Industry : -
Paper published	National : 1      International : 2
Paper presented in Conference	National : -      International : 3

	Name of the Teaching Staff	Mrs. Aushima Vishal Dasari 
	Designation	Assistant Professor
	Department	Pharmaceutics
	Date of Joining the Institution	01/08/2009
	Qualification with Class/Grade	M. Pharm (Pharmaceutics) First Class
	Total Experience in Years	Teaching : 13      Industry : -
	Paper published	National : -      International : 1
	Paper presented in Conference	National : -      International : -

	Name of the Teaching Staff	Dr. Madhura Vaidya 
	Designation	Associate Professor
	Department	Pharmaceutical Chemistry
	Date of Joining the Institution	01/07/2009
	Qualification with Class/Grade	M.Pharm. (Pharmaceutical Chemistry) First Class, Ph.D
	Total Experience in Years	Teaching : 13      Industry : -
	Paper published	National : 5      International : 3
	Paper presented in Conference	National : 2      International : 4

	Name of the Teaching Staff	Ms. Sindhu Menon	
	Designation	Assistant Professor	
	Department	Pharmaceutical Chemistry	
	Date of Joining the Institution	23/08/2011	
	Qualification with Class/Grade	M. Pharm. (Quality Assurance) First Class	
	Total Experience in Years	Teaching : 13	Industry : -
	Paper published	National : -	International : 1
	Paper presented in Conference	National : 2	International : 2

	Name of the Teaching Staff	Mrs. Priyanka Joshi Jain	
	Designation	Assistant Professor	
	Department	Pharmaceutics	
	Date of Joining the Institution	13/09/2012	
	Qualification with Class/Grade	M. Pharm. (Pharmaceutics) First Class	
	Total Experience in Years	Teaching : 10	Industry : 2
	Paper published	National : 1	International : -
	Paper presented in Conference	National : 2	International : -

	Name of the Teaching Staff	Dr. Bandoo Chhagan Chatale 
	Designation	Assistant Professor
	Department	Pharmaceutical Chemistry
	Date of Joining the Institution	01/04/2020
	Qualification with Class/Grade	M.S. (Pharma.) (Medicinal Chemistry) First Class, Ph. D.
	Total Experience in Years	Teaching : 3      Industry : 0.9
	Paper published	National : 0      International : 4
	Paper presented in Conference	National : 2      International : 3

	Name of the Teaching Staff	Ms. Manjiri S. Shinde 
	Designation	Assistant Professor
	Department	Pharmaceutical Analysis
	Date of Joining the Institution	18 <sup>th</sup> July 2022
	Qualification with class/ grade	M. Pharm. (Quality Assurance) First class with distinction
	Total Experience in Years	2 months
	Paper published	National: 0      International: 0
	Paper presented in Conference	National:2      International: 0

9	Fee																																									
	Details of fee, as approved by State Fee Committee, for the Institution	Rs. 1,82,000/- (2020-21) FEES REGULATING AUTHORITY																																								
	Time schedule for payment of fee for the entire programme	July-August																																								
	Number of Scholarship offered by the Institution, duration and amount	MET FREESHIP																																								
	Criteria for fee waivers/scholarship	Financially weak but academically good																																								
	Estimated cost of Boarding and Lodging in Hostels	NA																																								
10	Admission																																									
	Number of seats sanctioned with the year of approval	1994 (40 Seats) 2002 onwards (60 seats)																																								
	Number of Students admitted under various categories each year in the last three years.	<table border="1"> <thead> <tr> <th></th> <th>2019-20</th> <th>2020-21</th> <th>2021-22</th> </tr> </thead> <tbody> <tr> <td>OPEN :</td> <td>44</td> <td>45</td> <td>52</td> </tr> <tr> <td>SC :</td> <td>01</td> <td>03</td> <td>01</td> </tr> <tr> <td>ST :</td> <td>01</td> <td>02</td> <td>02</td> </tr> <tr> <td>OBC :</td> <td>03</td> <td>04</td> <td>03</td> </tr> <tr> <td>VJNT :</td> <td>00</td> <td>03</td> <td>01</td> </tr> <tr> <td>SBC :</td> <td>00</td> <td>01</td> <td>01</td> </tr> <tr> <td>SEBC :</td> <td>02</td> <td>00</td> <td>00</td> </tr> <tr> <td>EWS :</td> <td>03</td> <td>02</td> <td>02</td> </tr> <tr> <td>TFWS :</td> <td>00</td> <td>02</td> <td>02</td> </tr> </tbody> </table>		2019-20	2020-21	2021-22	OPEN :	44	45	52	SC :	01	03	01	ST :	01	02	02	OBC :	03	04	03	VJNT :	00	03	01	SBC :	00	01	01	SEBC :	02	00	00	EWS :	03	02	02	TFWS :	00	02	02
	2019-20	2020-21	2021-22																																							
OPEN :	44	45	52																																							
SC :	01	03	01																																							
ST :	01	02	02																																							
OBC :	03	04	03																																							
VJNT :	00	03	01																																							
SBC :	00	01	01																																							
SEBC :	02	00	00																																							
EWS :	03	02	02																																							
TFWS :	00	02	02																																							
	Number of applications received during last two years for admission under Institutional Quota and number admitted	112 Applications received under Institutional Quota (2021-22) 133 Application received under Institutional Quota (2020-21)																																								
11	Admission Procedure																																									
	Mention the admission test being followed, name and address of the Test Agency and its URL (Website)	MHT-CET conducted by State common Entrance test cell, Maharashtra state (www.mahacet.org)																																								

Number of seats allotted to different Test Qualified candidate	48 seats allotted to qualified candidate MHT-CET/NEET entrance examination
Calendar for admission against Management/Vacant Seats :	After the declaration of MHT-CET and HSC results, the institute advertises in the newspapers for application under Management/Vacant Seats. Cut- off date as per the schedule by State common Entrance test cell, Maharashtra state , Mumbai
Last date of request for applications	As per schedule of State common Entrance test cell, Maharashtra state , Mumbai, we decide the last date for request for application
Last date of submission of applications	As per State common Entrance test cell, Maharashtra state , Mumbai schedule, we decide the last date for submission of applications
Date for announcing final results	As per State common Entrance test cell, Maharashtra state , Mumbai schedule, we announce final result
Release of admission list (main list and waiting list shall be announced on the same day)	As per State common Entrance test cell, Maharashtra state, Mumbai schedule, admission list is put up on the notice board.
Date for acceptance by the candidate (time given shall in no case be less than 15 days)	Within 20 days
Last date for closing of admission	As per State common Entrance test cell, Maharashtra state , Mumbai schedule
Starting of the Academic session	As per State common Entrance test cell, Maharashtra state , Mumbai schedule
The waiting list shall be activated only on the expiry of date of main list	YES
The policy of refund of the fee, in case of withdrawal, shall be clearly notified	As per State common Entrance test cell, Maharashtra state , Mumbai guidelines the fee is refunded

12	Criteria and Weightages for Admission	As per Information Brochure issued by Govt. of Maharashtra. State Common Entrance Test Cell.
	Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	The merit list for the candidates is prepared on the basis of score/percentile secured by the candidate in the MHT-CET conducted by the Competent Authority
	Mention the minimum level of acceptance, if any	1) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories and persons with disability belonging only to Maharashtra State) in the above subjects taken together; 2) The candidate should have appeared in all the subjects in MHT-CET and obtained non-zero score in MHT-CET
	Mention the cut-off levels of percentile score of the candidates in the admission test for the last three years.	2019-20 (cut-off 83.83 Percentile) 2020-21 (cut-off 76.73 Percentile) 2021-22 (cut-off 78.79 Percentile)
	Display marks scored in Test etc. and in aggregate for all candidates who were admitted.	Yes, on the notice board
13	Information of Infrastructure and Other Resources Available	
	Number of Class Rooms and size of each	Three class rooms (66 sq.m. each) and one class room (99sq.m.)
	Number of Tutorial rooms and size of each	One Tutorial room (33 sq.m.)
	Number of Laboratories and size of each	11 Laboratories (75 sq.m. each)
	Number of Computer Centers with	Two Computer Centers (33 sq.m. each)

	capacity of each	One Computer Centers (20 sq.m.)
	Central Examination Facility, Number of rooms and capacity of each	One central examination facility with printer, CCTV, webcam, 17 computers with internet facility.
	Barrier Free Built Environment for disabled and elderly persons.	Yes
	Occupancy Certificate	Yes
	Fire and Safety Certificate	Yes
	Hostel Facilities	No
	Library :	
	Number of Library books/Titles/Journals available (program-wise)	Books : 10394 Titles : 1968
	List of online National/International Journals subscribed	Online journals : NO National Journals : 17 International Journals : 0
	E-Library facilities	No
	Laboratory and Workshop	Yes
	List of Major Equipment/Facilities in each laboratory/Workshop	Brookfield Viscometer Dissolution Rate Test Equipment HPLC Binary System Spectrophotometer UV-VIS Spectrophotometer V -630 Hand Operated Tablet Machine FTIR Spectrophotometer Rotary Vaccum Evaporator PBV/7D All purpose machine
	Computing Facilities	52
	Internet Bandwidth	32 mpbs
	Total number of system connected by LAN	52
	Total number of system connected by	52

	WAN	
	Major software packages available	System : MS window 7, Professional Segrite AV MS office 2007 std. MS office 2010 std.
	Special purpose facilities available	Language laboratory, Pharmacology experiment software
	Institute Innovation Cell	Dr. Vijaya Patil, Ms. Vrushali Keer, Dr. Madhura Vaidya
	Social Media Cell	Ms. Vrushali Keer, Ms. Aushima Dasari, Ms. Sindhu Menon
	Compliance of the National Academic Depository (NAD)	NAD complied
	List of facilities available	Lift, Canteen, Music room, Recreation centre
	Games and Sports Facilities	Table tennis, Lawn tennis, Carom, Basketball, Cricket
	Extra-Curricular Activities	Dance, Music, Fashion show, Drama
	Soft Skill Development Facilities	Language Laboratory, Personality Development Courses
	Teaching Learning Process	Regular Theory and Practicals, Remedial Lectures, Tutorials, Seminars, Guest Lectures. Quiz, Class test, Periodic Test, Preliminary Exams and Semester examination
	Academic Calendar of the University	July to June every year
	Teaching Load of each Faculty	Teaching Load : 16 hrs per week as per University of Mumbai norms
	Internal Continuous Evaluation System and place	Continuous evaluation is done by taking Quizzes , Class tests, Viva in class room
	Students assessment of Faculty, System in place	Yes
14	Enrollment of students in the last 3 years	(2019-20) 54 students are enrolled (2020-21) 62 students are enrolled (2021-22) 64 students are enrolled

15	LoA and subsequent EoA till the current Academic Year	UNIVERSITY OF MUMBAI till 2022-23 PCI till 2023-24
----	---	---