



	Appendix 10	
	Mandatory Disclosure	Updated on 01-06-2017
10.1	AICTE File No.	MAHA-013/ET/MCA/2001
	Date & Period of last approval	30-03-2017 for 2017-18
10.2	Name of the Institution	MET Institute of Computer Science
	Address of the Institution	Bhujbal Knowledge Centre Gen. A.K. Vaidya Chowk, Bandra Reclamation, Bandra (West),
	City & Pin Code	Mumbai 400 050.
	State / UT	Maharashtra
	Longitude & Latitude	19 N 03 01 – 72 E 49 45
	Phone No. with STD Code	022-26440446/ 39554267
	Fax No. with STD Code	022-26440093
	Office hours at the Institution	9.00 AM – 5.00 PM.
	Academic hours at the Institution	9.00 AM – 4.00 PM.
	Email	principal_ics@met.edu
	Website	www.met.edu
	Nearest Railway Station (distance in Km.	1 Km (Bandra Station)
	Nearest Airport (distance in Km)	6 Km (Santacruz Airport)
10.3	Type of Institution	Private- self- Financed
	Category (1) of the Institution	Non Minority
	Category (2) of the Institution	NA
10.4	Name of the organization running the institution	Mumbai Educational Trust
	Type of the organization	Trust
	Address of the organisation	Bhujbal Knowledge Centre Gen. A.K. Vaidya Chowk, Bandra Reclamation, Bandra (West),
	Registered with	Charity Commissioner Mumbai, Public CharitableTrust
	Registration Date	29-11-1989
	Website of the organization	www.met.edu
10.5	Name of the affiliating University/ Board	Autonomous
	Address	NA
	Website	--
	Latest affiliation period	--
10.6	Name of Principal/ Director	Dr. Abhijit Banubakode
	Exact Designation	Principal
	Phone number with STD Code	022-39554267
	Fax number with STD Code	022-26640093
	Email	principal_ics@met.edu
	Highest Degree	M.E., Ph.D
	Field of Specialisation	Computer Engineering


10.7	Governing Board Members	Dr. Jitendra Wagh Pankaj C. Bhujbal Samir M. Bhujbal Prof. Vikas Naik Flavia Gonsalves Dr. Abhijit Banubakode		
	Frequency of meetings & date of last meeting	Once in every quarter		
10.8	Academic Advisory committee	Dr. Abhijit Banubakode Prof. Vikas Naik Mr.J.G.Irani		
	Frequency of meeting and date of last meeting	Twice in a semester		
10.9	Organisation Chart	<pre> graph TD MET[Mumbai Educational Trust] --> P[Principal] P --> A[Administrator] P --> TS[Technical Staff] P --> T[Teaching Staff] A --> NTS[Non Teaching Staff] </pre>		
10.10	Student feed back mechanism on institutional governance/faculty performance	Once in each Semester hard copy		
10.11	Grievance redressal mechanism for Faculty, Staff and Students	Grievance Cell is in place.		
10.12	Name of the Department	PGDM(e-Business)		
	Course	Post Graduate Diploma in Management (e-Business)		
	Level	PG Diploma		
	1st year approval by AICTE	2007		
	Year wise Sanctioned Intake	120	120	120
	Year wise Actual Admission	119 (2014-16)	120 2015-17)	120 (2017-19)


	Cut off Marks General quota	On Merit basis
	% Students Passed with distinction	5%
	% Students Passed with First class	85%
	Students Placed	85%
	Average pay Package Rs./Year	5 Lacs P.A.
	Students Opted for Higher studies	Not known
	Accreditation Status of the Course	AICTE Approved
	Doctoral Courses	NO
	Foreign Collaboration if any	NO
	Professional Society Membership	NO
	Professional activities	NO
	Consultancy Activities	NO
	Grants Fetched	NO
	Departmental Activities	NO
	Distinguished Alumni	NO


10.13	Name of the teaching staff	Mr. J.G.Irani	
	Designation	Associate Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	31-03-2007	
	Qualification with class/grade	UG: B.Com PG: MMS	

	Total Experience in years	Teaching : 28 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Mrs.Ritu Uppal	
	Designation	Associate. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	01.06.2010	
	Qualification with class/grade	UG: B.Com, B. Ed PG: MET - CA	

	Total Experience in years	Teaching : 19 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Mrs. Madhavi Anavkar	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	31.03.2007	
	Qualification with class/grade	UG: B.Com PG: M.Com, DBM	


	Total Experience in years	Teaching : 8 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Ms. Minouti Naik	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	02.06.2008	
	Qualification with class/grade	UG: BA PG: MA	


	Total Experience in years	Teaching : 9 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Mrs. Shobha Tawade	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	18.07.2008	
	Qualification with class/grade	UG: BA PG: MA	


	Total Experience in years	Teaching : 9 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Mr. Manojkumar Paithankar	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	01.04.2011	
	Qualification with class/grade	UG: B.Sc PG: M.Sc, MBA	


	Total Experience in years	Teaching : 3 Industry: 0 Research: 0
	Papers Published	National: 0 International: 0
	PhD Guide? Give Field and University	Field: University:
	PhD/Projects Guided	PhDs: Projects:
	Books Published/ IPRs? Patents	
	Professional Memberships	
	Consultancy Activities	
	Awards	
	Grants Fetched	
	Interaction with professional Institutions	
10.13	Name of the teaching staff	Mr. Nitin J. Patil
	Designation	Assistant. Professor
	Department	Management (PGDM)
	Date of Joining the Institution	01.11.2011
	Qualification with class/grade	UG: B.Com PG: MBA, IT





	Total Experience in years	Teaching : 10 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Ms. Asra Jamal	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	01.11.2011	


	Qualification with class/grade	UG: B.Sc (Chemistry) PG: MET-CA	
	Total Experience in years	Teaching : 4 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Mr. Rajesh Dharap	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	01.12.2011	

	Qualification with class/grade	UG: B.Com PG: M.Com, MFM	
	Total Experience in years	Teaching : 4 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Mr. Machhindra Chavan	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	01.12.2011	


	Qualification with class/grade	UG: B.Com PG: MFM	
	Total Experience in years	Teaching : 4 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Mr.Milind Bhimsen Joshi	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	10-04-2017	

	Qualification with class/grade	UG: B.Com. PG: M.Com	
	Total Experience in years	Teaching :2 Industry: 2 Broking and Finance Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
	Name of the teaching staff	Ms. Janice D'mello	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	05/12/2016	

	Qualification with class/grade	UG: B.M.M. PG: M.A.(Education Technology)	
	Total Experience in years	Teaching : 2 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Ms. Manasee Sawant	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution	03.09.2012	



	Qualification with class/grade	UG: BA PG: MA, MET-CA	
	Total Experience in years	Teaching : 2 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Ms. Gunjan Pandya	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	
	Date of Joining the Institution		




	Qualification with class/grade	UG: B.Com. PG: Master in Education Tech.(Comp.Application)	
	Total Experience in years	Teaching : 1 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Ms. Sulakshana Rathod	
	Designation	Assistant. Professor	
	Department	Management (PGDM)	

	Date of Joining the Institution	17.04.2012	
	Qualification with class/grade	UG: B.Sc PG: MET-CA	
	Total Experience in years	Teaching : 3 Industry: 0 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		
10.13	Name of the teaching staff	Ms. Shradha Rane	
	Designation	Assistant. Professor	


	Department	Management (PGDM)	
	Date of Joining the Institution	21-11-17	
	Qualification with class/grade	UG: B.M.S. PG: MBA HR Dip. In Financial management	
	Total Experience in years	Teaching : 1 Industry: 2 Research: 0	
	Papers Published	National: 0 International: 0	
	PhD Guide? Give Field and University	Field: University:	
	PhD/Projects Guided	PhDs: Projects:	
	Books Published/ IPRs? Patents		
	Professional Memberships		
	Consultancy Activities		
	Awards		
	Grants Fetched		
	Interaction with professional Institutions		

10.14	Admission Quota	120
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	Entrance test/ Admission criteria	As per specified tests (MHCET/CAT/CMAT/ATMA)and Group Discussion + Personal Interview + Work Experience and Academic Record		
	Cut off/ Last candidate admitted	62%	60%	63%
	Fees in Rupees	252000/-	Es 225000/-	Es 225000/-
	Number of Fee waivers offered	1	2	4
	Admission Calendar	Entrance Exam , GD, PI in May/June Course start in June/July		
	PIO Quota	NO		
10.15	Infrastructural Information			
	Classroom/tutorial room Facilities			
	Available			
	Laboratory Details			

<p>Computer Center Facilities Available</p>	
<p>Library Facilities Available</p>	
<p>Auditorium/Seminar halls/Amphi Available</p>	

	<p>Caf�teria</p> <p>Available</p>	
	<p>Indoor Sports Facility</p> <p>Available</p>	
	<p>Out Door Sports Facility</p> <p>Available on request</p>	

	Any other Facilities MUSIC ROOM MWM Available	

10.16	Boys Hostel	No hostel Available
	Girls Hostel	No hostel Available
	Medical and other facilities at hostel	N.A.

10.17	Academic Sessions	Every 6 months excluding summer placements	Every 6 months excluding summer placements	Every 6 months excluding summer placements
	Examination System, Year/Sem	Semester Pattern	Semester Pattern	Semester Pattern
	Period of declaration Of results	8 weeks	8 weeks	8 weeks

10.18	Counseling / Mentoring	Yes	Yes	Yes
	Career Counseling	Yes	Yes	Yes
	Medical Facilities	First Aid	First Aid	First Aid
	Student Insurance	Yes	Yes	Yes

10.19	Students Activity Body	Yes
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	Cultural Activities	Yes
	Sports Activities	Yes
	Literary Activities	Yes
	Magazine / Newsletter	Yes
	Technical Activities / Tech Fest	Yes
	Industrial Visits / Tour	Yes
	Alumni Activities	Yes

10.20	Name of the Information Officer for RTI	Mr. Shrikant S. Apte		
	Designation	Registrar		
	Phone number with STD Code	022	3955	4255
	Fax number with STD Code	022	2644	0093
	Email	Shrikanta_ics@met.edu		