



DIRECTORATE OF TECHNICAL EDUCATION

Maharashtra State, Mumbai.

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FORMAT FOR SUBMISSION OF PROGRESS PROFILE OF THE EXISTING APPROVED TECHNICAL INSTITUTION IN ENGINEERING & TECHNOLOGY, PHARMACY, ARCHITECTURE, H.M.C.T. AT DIPLOMA LEVEL FOR ACADEMIC YEAR 2007-2008

PART – A

1. DETAILS ABOUT INSTITUTE

(a) NAME & ADDRESS OF THE SOCIETY/ TRUST : **MUMBAI EDUCATION TRUST**
Gen. A.K. Vaidya Chowk ,
Bandra Reclamation, (W), Mumbai 400050
022-26440446/26519211/201
Fax No. 022-26440067.

(b) NAME & ADDRESS OF THE INSTITUTE : **MET Institute of Technology, Polytechnic**
ALONGWITH TELEPHONE NO./FAX NO **Bhujbal Knowledge City**
AND STD CODE. **Adgaon, Nashik 422 003**

D : 5086

0253-2303515/Telefax No.2303203

Institute code as per DTE

(c) TYPE OF INSTITUTE (Please Tick) : a) **GOVT. UN-AIDED**

(d) YEAR OF THE ESTABLISHMENT OF THE INSTITUTE : 2006-07

(e) YEAR OF FIRST APPROVAL OF THE INSTITUTE FROM AICTE : 2006-07

DETAILS OF APPROVED EXISTING COURSE(S) PROGRAMME(S) CONDUCTED BY THE INSTITUTE.

a)

Sr.No.	Branches of Study	Present Sanctioned Intake	Year of Introduction/ Starting	AICTE Approval ref. No.	Govt. resolution No. & Date	DTE Sanctioned letter No. & Date
1	Computer Engg	60	2006-07	No: F:22/2523/2 006	No.2005(164/06) Tech Education-6 dated 23.08.06	10/AICTE/Diplo ma/Approval/20 06/463 dt. 8.9.06
2	Information Technology	60	2006-07	No: F:22/2523/2 006	No.2005(164/06) Tech Education-6 dated 23.08.06	10/AICTE/Diplo ma/Approval/20 06/463 dt. 8.9.06
3	Electronics & Telecommunications	60	2006-07	No: F:22/2523/2 006	No.2005(164/06) Tech Education-6 dated 23.08.06	10/AICTE/Diplo ma/Approval/20 06/463 dt. 8.9.06

4	Mechanical Engineering	60	2006-07	No: F:22/2523/2 006	No.2005(164/06) Tech Education-6 dated 23.08.06	10/AICTE/Diplo ma/Approval/20 06/463 dt. 8.9.06
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* (Specific Information should be filled up in this format and for additional information attach the documents mentioning page nos.)

b) LOCATION OF LAND :
(PLEASE TICK)

WITHIN CORPORATION LIMITS OF NASHIK

c) WHETHER THE INSTITUTE IS SHARING THE FACILITIES WITH ANY
OTHER INSTITUTION / ANY OTHER PROGRAMMES? (if yes give details) : NO

YES NO

d) WHETHER THE CIVIL AMENITIES LIKE ELECTRICITY, SEWER WATER, TRANSPORT
AND ROADS AVAILABLE. : YES

YES NO

e) WHETHER THE INSTITUTE IS CONDUCTING COURSES WHICH ARE NOT APPROVED
BY AICTE, IF SO GIVE DETAILS. : NO

YES NO

f) WHETHER THE AFFILIATION HAD BEEN ACCORDED BY BOARD FOR ALL COURSES /
PROGRAMMES, IF YES (Enclose copy of letter of affiliation), IF NO, GIVE DETAILS.

YES NO

YES

g) WHETHER THE INSTITUTE HAS EVER BEEN PLACED UNDER THE REDUCED INTAKE / NO-
ADMISSION / WITHDRAWAL OF APPROVAL OR ISSUED SHOW CAUSE FOR ANY REASON IN
THE PAST. (if so, give details) : NO

YES NO

h) ACADEMIC PERFORMANCE OF THE INSTITUTE : Not Applicable
 Final year student result of last three years (Academic Activities started 2006-07)

Sr.No.	Discipline	Year	Appeared			Passes			% on total
			Regular	With backlog	Total	Regular	With backlog	Total	
1									
2									

(i) PLACEMENT ACTIVITIES (Last year) : N.A.

(a) Whether placement cell has been established? : Being 1st Year of operation

YES	NO
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(b) Number of students passed : N.A.

(c) Number of students placed through : N.A.

(j) DETAILS ABOUT GOVERNING BODY

(a) Whether the Governing Body has been Constituted as per AICTE norms? (enclosed copy of list of Members) Under Implementation

YES	NO
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(b) Number of Governing Body meetings held during past three years with dates (minutes of Governing body meetings to be examined by visiting committee at the time of visit) :

(k) ANY COURT CASE WITH SOCIETY / TRUST REGARDING VIOLATION OF THE PROVISIONS OF ACITE ACT 1987? : Nil

PART – B

DETAILS ABOUT THE EXISTING INFRASTRUCTURAL FACILITIES AVAILABLE WITH THE INSTITUTE.

1. LAND

(a) WHETHER THE INSTITUTE HAS ACQUIRED LAND FOR ITS PERMANENT SITE

YES	NO
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(b) LAND AREA AVAILABLE (EXCLUSIVELY) WITH THE INSTITUTE
ACRES/HECT. _____

(Attach proof)

(c) WHETHER THE LAND IS DULY REGISTERED OR LEASED IN THE NAME OF

_____ INST./ TRUST / SOCIETY (if leased give details, from
Private or Govt. body)

(d) WHETHER THE LAND AND THE LOCATION IS SUITABLE FOR THE INSTITUTE

YES	NO
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(e) IF SHIFTED TO PERMANENT BUILDING, IF NO, GIVE DETAILS WHETHER THE
CONSTRUCTION PROCESS HAS BEEN STARTED AT THE PERMANENT SITE OR NOT
AND THE LIKELY DATE OF SHIFTING OF INSTITUTE TO ITS PERMANENT SITE.

2. BUILDING

(a) WHETHER THE PERMANENT BUILDING OF THE INSTITUTE IS AVAILABLE

YES	NO
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(b) IF THE BUILDING AVAILABLE WITH THE INSTITUTE IS SUITABLE FOR
CONDUCTING CLASSES.

YES	NO
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(c) DETAILS OF THE BUILT-UP SPACE AVAILABLE WITH INSTITUTE

(if the space provided below is found to be inadequate then the same may be provided on a
separate sheet in the same form)

(i) Academic Area

Sr.No.	Particular	Number	AICTE Norm (Sqm)	Available (Sqm)	Seating Capacity
A	Classroom	10	10	1474	
B	Tutorials				
C	Seminar Halls	01			
D	Drawing Hall	02			
E	Laboratories	06			
F	Workshop	01			
G	Library Space	01			
H	Others	04			

(ii) Administrator and Amenities area

Sr.No.	Particulars	Numbers	AICTE Norms (Sqm)	Available (Sqm)
A	Principal office	01	01	
B	Faculty Room			
C	Administrative Staff Office			
D	Amenities			

(iii)

Sr.No.	Particulars	Numbers	AICTE Norms (Sqm)	Available (Sqm)
A	Staff Quarters			
B	Principal's House			
C	Hostel (a) Boys (b) Girls			

(ii) Total Area Administration + Academic + Amenities + Residential _____ (Sqm)

© WHETHER THE CLASSROOM, DRAWING HALLS, SEMINAR HALLS, ETC. ARE ADEQUATELY FURNISHED AND EQUIPPED WITH TEACHING AIDS? GIVE DETAILS :

YES	NO
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3. **LAB/ WORKSHOP FACILITY:** (the same to be verified depending upon the first year Requirement of the programmes(s) applied by the Trust / Society and the syllabus followed)

(i) DETAILS OF VARIOUS LABS / WORKSHOP CREATED.

Sr.No.	NAME OF LAB	EQUIP. INSTG./GLASSWARE/ CHEMICALS (ADEQUATE / INADEQUATE)	SPECIFIC REMARKS
a.	Computer Lab	ADEQUATE	
b.	Electronics Lab	ADEQUATE	
c.	Mechanical Lab	ADEQUATE	
d.	Physics Lab	ADEQUATE	
e.	Chemical Lab	ADEQUATE	
f.	Mech. Workshop	ADEQUATE	
g.			
h.			

(ii) DETAILS OF COMPUTER LAB

Sr.No.	CONFIGURATION	NUMBER OF COMPUTERS	DETAILS OF LEGAL SOFTWARES
a.	P-4	100	Windows X.P.
b.			
c.			
d.			

(iii) TOTAL INVESTMENT MADE IN PURCHASE OF MACHINERY & EQUIPMENT, SINCE BEGINNING
(GIVE BREAKUP IN FOLLOWING TABLE)

Sr.No.	BRANCH	TOTAL INVESTMENT MADE SINCE BEGINNING (RS. IN LAKHS)
1	Computer Branch	Rs. 22.00 lakhs
2	Information Technology	Sharing with Co. Lab
3	Electronics & Telecommunications	Rs. 2.00 lakhs
4	Mechanical Engg.	Rs. 15.00 lakhs
	Total	

4. LIBRARY FACILITY :

(the same to be verified depending upon the first year requirement of the programme(s) applied by the Trust / Society and the syllabus followed)

(i) DETAILS OF LIBRARY BOOKS

Sr.No.	TYPE	NO.OF TITLES	VOLUME	SPECIFIC REMARKS
1.		174	1041	
2		1296	4654	
3.	C.D.'s		240	
4.	Journals(International+National)		46(14+32)	
5.	News Papers	14	14	

(V) IF THE PURCHASE VOUCHERS FOR THE BOOKS PROCURED
AVAILABLE OR NOT (to be verified by the Expert Committee) :

YES	NO
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5. FACULTY (TEACHING) :

(i) DETAILS OF THE APPOINTMENT MADE (TEACHING AND NON-TEACHING
AND INCLUDING PRINCIPAL) :
(to furnish details of regular faculty members only – discipline wise).

Sr. No.	Name & Designation	Qualifi- Cation	Date Of Appointme nt In The Institution	Nature Of Appointm ent Permanent / Adoc	Whether The Appointment Approved By DTE	Basic Pay	Total Emolument Per Month
1.	Prof V.V.Bhat	M.Tech		Permanent			43000/-
2.	Mr. K.R.Khinde	B.E.computer		Permanent			15550/-
3.	Mrs Veena Patil	B.E. Electronics		Permanent			8500/-
4.	Mr M.S. Patil	B.E. Mechanical	09.10.2006	Permanent			14000/-
5.	Mrs. Mali R.D.	M.A.(English)	19.08.2006	Permanent			9000/-
6.	Ms. Shinde V.V.	M.Sc(Math)	04.09.2006	Permanent			8500/-
7.	Ms. Pande P.S.	M.A.(Eng)B.Ed	28.10.2006	Permanent			7000/-
8.	Mr. Kokate A.V.	M.Sc(Physics)	16.10.2006	Permanent			15000/-
9.	Mr. Nerkar K.A.	B.E.(Mech.)		Permanent			15000/-
10.	Mr. Jondhale	M.Sc, M.Phil(Chem)		Permanent			
11.	Mr. Mapare P.D.	M.Sc(Chem)		Permanent			6000/-
12.	Mr. Padhar R.D.	B.E.(Comp.)		Permanent			8000/-
13.	Mr. Pillai S.	PDC, Typing, Stenography	16.09.2006	Permanent			10000/-
14.	Mrs. Gosavi R.L.	M.Com		Permanent			6000/-
15.	Mr. Bhoir G.A.	B.A.	08.11.2006	Permanent			4000/-
16.	Mr. Shinde V.	H.S.C.		Permanent			3000/-
17.	Mr. Vankar P.	B.A.		Permanent			3000/-
18.	Mr. Tejale S.N.	HSC		Permanent			3000/-

19	Mr. Shinde P.	HSC		Permanent		3000/-
20	Mr. Ghatol V.K.	HSC		Permanent		3000/-
21	Mr. Sujgure R.C.	B.A.				3000/-

(attach a details list of faculty as per format above. Further signed copy of bio data of each faculty member should also be attached as per the format in Annexure – A).

(ii) METHOD OF FACULTY SELECTION.

YES	NO
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(iii) WHETHER THE FACULTY SELECTED IS APPROVED BY DTE (attach proof)

YES	NO
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(iv) WHETHER AS PER 5th PAY COMMISSION. PAY SCALES ARE IMPLEMENTED TO THE TEACHING STAFF (attach proof)

YES	NO
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(v) WHETHER P.F. SCHEME/OTHER RETIRING BENEFIT: SCHEME IS IMPLEMENTED (attach proof)

YES	NO
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(vi) WHETHER TAX IS BEING DEDUCTED AT SOURCE : TOWARDS INCOME – TAX (attach proof)

YES	NO
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(vii) TEACHING STAFF STUDENT RATIO

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(viii) TOTAL NUMBER OF ADMINISTRATIVE STAFF

: 07

6. FINANCIAL DETAILS OF LAST FINANCIAL YEAR (RUPEES IN LACS)

Sr. No.	Particulars	Teaching	Non Teaching Technical	Administrative Ministerial
(a)	Actual Salaries of staff of last year	N.A.	N.A.	N.A.
(b)	Salary cost per student per annum			
(c)	Total recurring cost per student per annum			

(d) Fee structure of the Institution : (For Unaided, fixed up by Shikshan Shulka Samitee, M.S., Mumbai.)

Sr. No.	Year	Tuition Fees	Other Fees	Total
A	First Year	21000/-	--	50.20 LACS
B	Second Year			
C	Third Year			

(e) TOTAL INCOME OF THE INSTITUTION :

	FEES	+ OTHERS
(i) RECURRING	: Rs 51.00	Rs. _____
(ii) NON-RECURRING	: Rs. _____	Rs. _____

(f) SURPLUS / DEFICIT OF THE INSTITUTION : _____
(+OR-), IF DEFICIT, HOW IT IS TO BE OVERCOME ?

(g) WHETHER THE ACCOUNTS ARE AUDITED :
(Enclosed audited income and expenditure
Statement and balance sheet for last three years)

Yes	No
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(h) WHETHER ENDOWMENT FUND / FDR :

Yes	No
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CREATED ? IF YES, AMOUNT IN RS. (IN LACS)

Rs.

Place :

Date :

Signature & Seal of the Authorised Signatory of the Society / Trust

PART – C

**STATUS OF COMPLIANCE WITH THE CONDITION LAID DOWN
IN THE EARLIER A.I.C.T.E. APPROVAL LETTER**

- (a) DATE OF LAST AICTE APPROVAL LETTER
- (b) STATUS OF COMPLIANCE

Sr.No.	CONDITIONS	STATUS OF COMLIENCE

Signature of the Authority Signature of Society/Trust

ANNEXTURE - A

FACULTY PROFIL

1. Name of the faculty Member (Surname first) :- _____
2. Gender (Please tick) :- a Male b Female
3. Present Designation :- _____
4. Date of Birth :- _____
5. Father's Name :- _____
6. Permanent Address with PIN / Telephone and Fax nos. :- _____

7. Residential address for the last two years. :- _____
8. Academic Qualifications (Bachelor Degree Onwards) :- _____

Sr. No.	Degree held	Name of Institute	Year of Passing	Specialization

9. Industrial Experience, if any :- _____

10. Research Publication (No. of Publication) :- _____

11. Employment Records : (In reverse chronological order)

Sr.No.	Position / Designation held	Period	Name of employer	Last Pay drawn (Pay scale)	Nature of Appointment

12. The salary in the present institute is being paid as consolidated amount or as per AICTE pay scale.

a. If Consolidated then total amount paid Rs. _____

b. If as per AICTE pay scales then details to be given as per following format:

Basic	DA	HRA	Other	Total

13. Is the salary paid in cash or by cheque _____

If cheque, name of the Bank and Account Number to be mentioned _____

14. Teaching load / week
Course Unit wise

Title of the course units	Hours per week

15. Whether the appointment is approved by the State Govt./ DTE

Yes	No
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16. Areas of consultancy (if applicable)

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17. Number of Institutions where working
As visiting or guest faculty

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18. If sponsored by the said institute for any industrial training/higher studies/QIP programmes (If so details thereof)

Signature of the Faculty Member _____

Signature of the Principal of the Institute _____

Note: The details regarding salary furnished above will be verified by the Expert Committee from the salary register and the salary statements.